

COLLECTORATE : KORAPUT
(B.B.E. SECTION)

No. 2309/XVIII(I)-30/10. Exam.

Dt. 2/5.10

ADVERTISEMENT

I. Applications in the prescribed format are invited from eligible candidates for filling up of the post of Junior Clerks for the District and Sub-ordinate Offices of Koraput district under Revenue Administration & Treasuries on regular basis in the pay band PB (I)5200-20200/- alongwith Grade Pay 1900/- Per Month which should reach to the Collector, Koraput on or before 30th June 2010. The successful candidates should produce the required documents in original at the time of the appointment. Incomplete, defective and applications received after due date shall not be taken into consideration and liable for rejection. The date and place of examination will be intimated to the candidates whose applications are found to be in order and complete in all respects. Inclusion in the merit list confers no right to appointment.

	SC	SC(W)	ST	ST(W)	SEBC	SEBC(W)	Gen	Gen(W)	Total
Rev Admn	5	2	25	2	3	2	-	-	39
Treasury	-	1	1	1	1	-	3	1	8

The previous advertisements made vide this office Advt. No. 6554 dtd. 30.12.96 and 1720 dated 6.5.99 are hereby cancelled. Candidates who have applied previously as per advertisement No 6554 dated 30.12.96 & 1720 dated 6.5.99 should also apply afresh if eligible as per norms.

II. Eligibility of the candidates to apply for the post :

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 - (a) be a citizen of India.
 - (b) have registered his/her name in any Employment Exchange of Koraput district on or before the date of submission of application.
 - (c) have passed the Matriculation or equivalent examination.
 - (d) not be less than eighteen years and not more than thirty two years of age on 1st April 2009 .The upper age limit shall be relaxed by 5 years in cases of SC/ST and Women candidates and 3 years in respect of SEBC candidates.
 - (e) be of good character .
 - (f) be of sound health, good physique ,active habits.
 - (g) be able to speak , read and write oriya and has
 - i) passed the M.E Exam with oriya as language subject, or
 - ii) Passed the Matriculation or equivalent exam with Oriya as the medium of Exam in non-language subjects, or
 - iii) Passed in Oriya as language subject in the final examination of class VII or above, or,
 - iv) Passed a test in oriya in M.E School standard conducted by the Education Deptt.
- 2 No person who has more than one spouse living shall be eligible for appearing in the examination.
3. No application except in case of candidates belonging to SC/ST shall be considered unless it is accompanied by Treasury challan showing payment of Rs 75/- (Seventy five) only into Govt Treasury as fees for application and examination under the Head " 0075- Miscellaneous General Services- 800-Other Receipts- (A)- Other Examination Fees".(which will not be refundable).

The competitive Examination shall consists the following papers

Papers	Subjects	Maximum Marks	Time
	Written Test		
Paper -I	Part-I Language Test (English & Oriya)	100	3 hours
	Part-II Objective General Knowledge	100	
Paper-II	Part-I Objective Mathematics	100	3 hours
	Part-II Basis Computer Skills (Objective)	100	
	Total	400	6 hours

Practical skill Test		
Basic Computer skill	50	1 hour

- Note (i) The standard of examination shall be equivalent to that of Secondary School.
(ii) Those who will qualify the written test shall be called for the practical skill test.
(iii) The practical skill test shall be of qualifying nature.

The Candidates shall furnish the following documents with their application form

- Two copies of recent Passport size photograph duly attested by Gazetted Officer.
- Two self addressed envelop of 23 cms x 10 cms with required postage stamp for U.C.P.
- Attested copy of Certificate of High School Certificate examination or equivalent examination .
- Attested copy of Mark Sheet of High School Certificate examination or equivalent examination.
- Two Character Certificates in original from any two Gazetted Officers not related to the candidates.
- Attested copy of the Caste certificate issued by Competent Revenue Authority .
- Attested copy of the Residence Certificate issued by Competent Revenue Authority .
- Attested copy of Valid Employment Registration Certificate.
- Declaration regarding one spouse living.

Note:

- The authority reserves the right to reject any application and modify/cancel the advertisement/ examination without assigning any reason thereof.
- No TA/DA will be allowed to attend the recruitment test.
- The advertisement can be download from District website www.koraput.NIC.in.
- How to apply :** Application in the prescribed form alongwith required documents may be submitted to the Collector, Koraput in an envelop super scribed "APPLICATION FOR THE POST OF JUNIOR CLERK" by registered post/speed post only.

APPLICATION FORM FOR THE POST OF JUNIOR CLERKS IN KORAPUT DISTRICT.

- Full name of the Candidate
(In Block Letters) :
- Father's Name
- Date of birth and age as on 1.4.2009
- Permanent address
(In block letters) :
- Present Address (For correspondence)
(In block letters) :
- Nationality :
- Educational Qualification :

Space for two passport Size photographs duly attested & with full signature of the candidate on top.

Sl No	Name of the exam	year of passing	Board/University	Full marks	Mark Secured	percentage of mark secured	Remarks
1	2	3	4	5	6	7	8

- Category belongs to (ST/SC/SEBC)
- Married or Un-married
(If married, declaration of having not more than one spouse should be attached).
- Name of the Employment Exchange
of Koraput district, Number,
and validity of the Registration
- Challan Number & Date and name of the Treasury :
- Preference of Deptt: (Tick mark in any one)

Revenue/Treasury

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DECLARATION

I do hereby declare that all the information given in this application are true, complete and correct in all respects. In the event of any information given hereby is found false or incorrect at any stage hereafter, my candidature / selection / appointment shall be liable to be cancelled without any notice to me.

Place :
Date :

SIGNATURE OF THE CANDIDATE.